

## ETHICS OFFICIALS COMMISSION

Minutes of Meeting  
held at Caledonia House  
On 20<sup>th</sup> May 2010

### Present

**Vic Hockley (Chair)**  
**Pat Hockley (Officials' Co-ordinator)**  
**Ann Carter**  
**Marjory Cook (RR&CC)**  
**Margaret McInally**  
**Margaret Ann MacLachlan**  
**Nigel Holl**

**Bob Carter**  
**Brenda Stephen(acting as Secretary)**  
**Liz Wilder**  
**Shona Malcolm**  
**Mike Forrest**  
**Angus Cameron (UKA Peer Group)**

### 1. Apologies: Dave Biggins, Kenny Marshall, Sandy Forrest, Anne Stewart

### 2. Chairman's Opening Remarks

Vic welcomed Mike Forrest as Timekeeping Representative and Nigel Holl the new CEO.

### 3. Matters Arising from minutes of meeting of 18<sup>th</sup> February 2010.

Page 2 ó 6. Change to Track & Field Officialsø Co-ordinator

Page 2 ó 6 Para 4 ...Check the UK Athletics (**allocations**) list of officials

Page 3 ó Any Level 5 official can act as assessor

Page 4 ó Spelling (Lornshill Academy).

Liz said that Sport Scotland has approved (**in principle**) a new throws....

### 4. Introduction of scottishathletics CEO

Nigel gave a brief outline of his vision for the future. During his short time in office he has visited clubs and events and listened to the views of many. The new Team including Frank Dick have been looking at and reviewing the 6 year plan with an intention to produce a single A4 sheet to summarise how the sport, in their view, is to develop. He wants to focus on participation in a welcoming environment that encourages lifelong involvement, while still allowing a commitment to excellence and performance at national and international level. Participation at School and Club level is very important to him. He praised the great team he had at **scottishathletics** and his desire to attend future meetings of the Commission. Vic commented on the huge challenges and changes which the sport is coping with at present and that good working relationships are vital.

### 5. Chairman's Report.

Vic announced that as of June 2010 Level 3 officials will become NTOs and recognised as such by IAAF. Level 1 is now mainly used by school pupil (assistant official) and in other parts of the country schools can obtain a School Licence and train a Tutor to deliver this course. Shona pointed out that we have Active School Co-ordinators in Scottish Schools and schools appear to prefer to have the course delivered by a visiting ðofficialö. Shona has been working with the Recruitment Sub Group to this end. A new realignment document has now been issued for Endurance Officials by UKA with Level 2 being completed. The only Tutor for Scotland is Alex Jackson. Level 3 as yet has not been written. The 2011 International Childrenø Games was discussed and the need for early involvement by the Officials Commission. Meetings had taken place with Yvonne Murray and **Willie Mowbray** and more contact and involvement will be sought. Angus stressed the positive value of official input shown at the Special Olympics.

Vic was enthusiastic about new technology which hopefully should be ready for trial for some of the winter meetings. Details of athletes would be input to laptops at Declarations and then followed through

super chain. In future Field Cards would be similarly managed. raised and answered but the system will be showcased at the that we might get some feedback from other areas already trying to raise the issue of Radio Protocol.

beginning to get reassurances that Scottish Officials will have a greater part to play in this event. The agreement on recognition of Level 3 as NTO should help in this. Bill Bailey's involvement at all major events in the recent past was discussed and the need to arrange meetings with all relevant people will continue to be pursued by Vic and Nigel. The new Assessment system (A-D) should be available at the Paralympics Meeting on the 25<sup>th</sup> May onwards.

## **6. Scottish Athletics (Education and Training)**

Shona gave details of Training Day held on the 1<sup>st</sup> May. She felt the numbers were disappointing and that some courses could not be run because of this. She gave details of Rule book sales and intends to carry copies to meetings in future. The need for courses on a second or third discipline have proved difficult for a number of Officials including Shona herself as they are generally involved in delivering courses or organising events. A Disability Course by Chris Cohen is to be arranged and a training day possibly early November was proposed if dates and venues could be arranged. Shona outlined training in the North at Level 1 and 2 delivered by regional managers.

Vic made a suggestion that a possible charge for courses might be made and a pilot session was agreed in principle. The time allocation for courses was also discussed.

The problem of obtaining Reports for officials was highlighted by Margaret Anne and the particular problems with Clerk of Course Reports. A system which included 4 officials (Technical Manager and 3 Clerks of Course - one of which could be Equipment Manger) was suggested. Pat commented that the allocations for this Summer were in place but that she would look at the possibility (given the lack of officials available at certain meetings this may or may not be possible).

## **7. Track & Field Officials' ~~Convenor's~~ Coordinator's Report**

Pat wanted once again to highlight the desperate lack of Officials at certain events. She agreed to send information about shortages to Shona to enable an Officials Hunt. Pat wanted to stress that all notifications of replacements or changes to officials due to attend meetings come directly to her and that this should be done before the Timetabling Meetings if at all possible so that lists of Officials sent out are as accurate as possible.

## **8. Officials Recruitment Sub Group Report**

Minutes of meeting held on the 16<sup>th</sup> March had been sent out by Dave Biggins before the meeting.

## **9. Discipline Heads' Reports.**

### ***Track 6***

1. Margaret Anne forwarded a question about attending Level 2 courses. It was confirmed that Level 1 was primarily for School Pupils who wished to act as Official's Assistant and that adults could attend level 2 courses from the start of their involvement.
2. The arrangement for an addition person to assist with the acquiring of Reports and Training of Clerk of Course (Track) was briefly outlined.
3. Guidelines on Assessment level 3 was again referred to as Margaret Anne is experiencing difficulties in obtaining Reports to assist in the upgrade of 5 officials to Level 3.

### ***Field 6***

1. Bob informed the meeting that the Field is on schedule for upgrading at least 6 officials to New Level 3 by end of season.
2. Within Level 2 - will continue to encourage them to fill in self assessment forms and ask for Reports.

encouraging officials for the new Level 3. Some are not carrying out a Report carried out on them Refereeing. Many are very busy with DM and carrying out Clerk of Course duties.

A discussion took place as to possible interpretation of the Guidelines for Assessment recently produced by UK ATHLETICS OFFICIALS EDUCATION PROGRAMME. Vic also mentioned the possible involvement at the Commonwealth Games as an incentive. The need for Training in specific areas of responsibility in Refereeing were also highlighted with Liz expressing concern that time to include these at Level 3 Courses had been a problem.

#### ***Timekeepers***

1. Mike has discovered a number of Timekeepers have not attended Level 3 Generic Courses. (Possibly as many as 15 according to Data).
2. Many officials wish to remain at Level 2c.
3. Mike pointed out the problems inherent in providing training and accreditation in 2 different disciplines at level 4.
4. Some officials have been asked to produce Logbooks at meetings in different regions and Mike wanted and received clarification from Commission that this was not required by old Level 5 progressing to Level 3.
5. Along with all other Discipline Heads Mike outlined concerns with Guidelines for Assessment of Level 3 officials and these were discussed.

**Vic brought up Database (Trinity) and compatibility and access online using password with ability to update and correct. Nigel and Shona agreed to continue checks on progress.**

#### ***Administration***

1. Margaret is still very concerned about the lack of officials. A number of meetings at present appear very difficult at best and impossible in some cases.
2. Margaret stressed that there were major concerns about the staffing of the Call Room at a recent international and asked if this could be avoided in the future.

#### ***Starter / Marksman***

1. Angus stressed the critical shortage here too and that this leads to a lack of ability to free officials to gain experience in areas like Call Room, Declarations etc.

### **10. Service to Members**

Bob announced that the Scottish Athletics Association had secured an Awards for All grant of £3500, which could be used to help with Conference Expenses.

2. Anne was able to give some preliminary details of the Conference at Airth Castle (24<sup>th</sup> October) This will include a discussion on the Commonwealth Games, an introduction to the new technology to be used at meetings, Interactive Activity Sessions, LUNCH (3 courses) and a Keynote Speaker.
3. A suggested Curry Night will be considered by Anne if a date can be found.
4. No change on the Waterproofs front.
5. It was established that Shona has the situation re. Quaichs for long Service in hand, but a date and venue for presentation to George McEwan has yet to be fixed.

Bob made a request for more radios and Mike pointed out that these could be purchased at a cheaper cost.

**Angus agreed to put together a paper/training session on Radio Protocol which could possibly be circulated or delivered at future Training Days.**

### **11. Facilities**

1. Liz announced plans to upgrade 3 tracks at (Dam Park, Tweedbank, Livingstone)
2. Scotstoun is due to be ready for action by 1<sup>st</sup> June but there are still problems with equipment and some may need to be sourced from Kelvinhall and elsewhere.
3. She detailed problems with release of money and lines of communication.

It was stressed at the meeting that at the first meeting with Scotland in charge that these problems should be ironed out.



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angemouth ó there does not seem to be a date fixed for repair  
tra Steeplechase barriers at various venues.

Nothing to report.

### **13. Rules**

No Report

### **14. Track & Field Representative's Report.**

No Report

### **15. Road Running & Cross Country.**

Marjory is continuing to collate a list of officials doing cross country and road running.

#### **AOCB**

- Margaret told of old Photos and negatives found and passed on to Barry Craighead, which may include interesting archive records of passed Athletics personnel.
- It was agreed that Shona and Anne would handle everything involved at Level 2a.
- Polo Shirts were handed out at Districts and other officials due a shirt will be given it as soon as possible (Marjory took some shirts for Road & X Country)
- An Update Spreadsheet of Officials will be sent to Discipline Heads and it was suggested and agreed that changes should be highlighted in some way.
- It was agreed that a separate Yellow Card should be used for each Discipline when recording events and duties.
- It was agreed that the secretary should write to thank Yvonne Murray and her team for hospitality at Wishaw (with particular reference to the filled rolls).
  
- Evelyn Robertson is recovering well from her new knee replacement.
- Rod Rutherford is very unwell. Anne will keep in touch with both.

**Date of next meeting – Thursday 19<sup>th</sup> August at Scottish Athletics Ltd office Edinburgh.**

**Brenda Stephen  
Secretary  
May 2010**